CBAA Annual Convention and Trade Show INFORMATION

Booth Pricing

Associate member rate: \$1,795 ~ Non-member rate: \$2,295 All booths are 8' wide x 10' deep. Price includes one full, early bird convention registration (valued at \$945).

Booth Includes:

8' High back wall and 3' high side drape
ID sign
One 6' X 30" draped table
Two chairs
One wastebasket
One early bird convention registration (a value of \$945)

Exhibit Schedule

Installation
Official Opening
(All booths must be set up by this time. Any exhibitor failing to comply will be removed as an exhibitor.)
Dismantling

Sunday, June 3, 12 - 4 p.m.
Sunday, June 3 at 5 p.m.
(All booths must be set up by this time. Any exhibitor as an exhibitor.)

Tuesday, June 5 at 8:30 a.m.

Trade Show Hours

Sunday, June 3 5 - 8 p.m. 7 - 8 a.m. 5:30 - 7 p.m.

Tuesday, June 5 7 - 8 a.m.

Convention events to be held in and around trade show area:

SUNDAY, JUNE 3

Registration & Welcome Reception 5-8 p.m. Silent Auction opens in the trade show area 5-8 p.m.

MONDAY, JUNE 4

Breakfast Buffet 7 - 8 a.m.
Silent Auction & Reception in the trade show area 5:30-7 p.m.

TUESDAY, JUNE 5

Breakfast Buffet 7 - 8 a.m.

LCB's annual Silent Auction will be held in the trade show area.

Please note: The registration form allows for the donation of an item for the Silent Auction.

The item you donate will be placed at your booth during the Silent Auction.

More than six value-packed hours of events in trade show area!

Please note that times shown are tentative. Please refer to convention program for final times and locations.

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BOOTH ASSIGNMENT Please be sure to list your booth preferences on the registration form. Assignments will be made at the sole discretion of CBAA. Booth space is available on a first-come, first-serve basis. Booths will not be assigned until full payment has been received by CBAA. Only 40 booths are available. Deadline for booth reservation is April 20, 2012.

SPECIAL EQUIPMENT Upon receipt of application and payment, exhibitors will be sent an electronic exhibitor kit from Displays Unlimited, CBAA's trade show vendor, with detailed information on booth set-up.

ALL BOOTHS INCLUDE: 8' high back wall and 3' high side drape, one ID sign, one 6' X 30" draped table, two chairs, one wastebasket, and one early bird convention registration.

EXHIBIT SCHEDULE

Installation Sunday, June 3, 12 - 4 p.m. **Official Opening** Sunday, June 3 at 5 p.m.

(All booths must be set up by this time. Any exhibitor failing to comply will be removed as an exhibitor.)

Dismantling Tuesday, June 5 at 11 a.m.

CONVENTION AGENDA

Sunday, June 3

Registration & Welcome Reception (hosted in the trade show area)
LCB Silent Auction begins in the trade show area

Monday, June 4

Prayer Service
Breakfast Buffet (in the trade show area)
General Business Session
Free Afternoon
Cocktail Reception & LCB Silent Auction concludes in the trade show area

Tuesday, June 5

Prayer Service Breakfast Buffet (in the trade show area) General Business Session Optional Excursions (additional fees apply) Dinner & Entertainment

Wednesday, June 6

Prayer Service
Breakfast Buffet
General Business Session
Free Afternoon
Grand Finale



CBAA Annual Convention and Trade Show RIJLES AND REGULATIONS

Although the character of the proposed exhibits, individual requirements and preferences as to location will be considered in the assignment of space for each exhibit, booth assignments shall be at the sole discretion of CBAA.

Payment must be received in full prior to booth reservation and assignment. All fees paid to CBAA are non-refundable.

Booth equipment provided consists of back and side draping; one six-foot skirted table, identification sign, table, two chairs and wastebasket. Exhibitor shall supply all other equipment.

Packing and assembly of exhibits shall be done only in designated areas and in conformity with the rules of the convention hall or exhibit coordinator.

Nothing shall be posted on, tacked, nailed, screwed or attached to the walls, floors, columns or other parts of the exhibit hall area without permission from the exhibit coordinator.

CBAA, in its sole discretion, may regulate or limit the hours of access to displays or admission to the exhibit area.

Neither CBAA nor its officers, directors, agents, employees, successors or assigns shall be responsible for any claim, loss, damage or expense of any kind or character arising out of or in any way connected with exhibitor's participation in the trade show. By their participation, exhibitors agree to indemnify, release and hold harmless CBAA. Exhibitors wishing to insure their goods must do so at their own expense.

Specific requirements as to time for installation and dismantling of exhibits shall be supplied to each exhibitor. Such requirements shall be binding upon the exhibitor and all displays must be in place and set up by one hour before the time of the official opening of the show (which will be on Sunday, June 3 at 5 p.m. EST) Space not occupied or set up by that time may be re-assigned for other purposes by CBAA, in its sole discretion.

In the event any exhibitor has failed to occupy its designated space within one hour of the official opening of the show, CBAA shall have the right to use and/or reassign such space in its sole discretion. Neither an exhibitor's failure to occupy designated exhibit space nor CBAA's reuse or reassignment of designated space shall relieve an exhibitor from its obligation to pay for such space at full price.

Exhibits shall be shown only in the official exhibit area as established by CBAA. Exhibitor shall not be permitted to display articles, equipment or information concerning services or video of such articles, equipment or services in private suites or rooms during the show. No exhibitor shall permit any other corporation or firm or its representative to use or share the space allotted to the exhibitor.

No exhibitor may have more than three representatives in a booth at the same time without prior consent of CBAA. Only one registration is included with booth. All other representatives must register separately and pay appropriate fees.

CBAA reserves the right to rescind any of these rules and regulations and to make such other and further rules and regulations that CBAA shall, in its sole judgment, deem appropriate from time to time.